

**ON THE JOB - ACCIDENT REPORT**

*Must be completed in FULL*

Employer:  
Ampa Events  
6701 Janway Rd  
Henrico, VA 23228

Signature of Employee: \_\_\_\_\_

Date

Signature of Supervisor: \_\_\_\_\_

Date

**Time and Place of Injury:**

Location where accident occurred:	Date of Injury:	Hour of injury:	
		_____ AM	_____ PM

**Injured Worker:**

Name of Injured Worker:	Phone Number:	Social Security Number:
Injured Worker's Mailing Address:		Occupation at time of injury:
Date of Birth:	Sex:	

**Nature and Cause of Accident:**

Machine, tool, or object causing injury or illness:
Describe fully how injury or illness occurred:
Describe nature of injury, occupational disease, or illness, including body parts affected:

**Medical Treatment :**

Minor Medical treatment by EMP:	Hospitalization for more than 24 hrs.:	Name of approved Medical Facility:
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**Medical Treatment Refusal:**

I was offered and declined medical treatment: \_\_\_\_\_  
Date